

HEAD OFFICE

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 MOGWADI 0715
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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: **Ralephenya T.D**

Ref: **LED&P-006-2022/23**

Date: **04 April 2023**

REQUEST FOR QUOTATION

Molemole municipality is hereby inviting quotations from service providers who are registered on Central Supplier Database (CSD) to provide service for procurement, supply and delivery of assorted seeds according to the specification below.

Bid Specification (Quotations should be on the company's letter head with layout below):

Item No	Quantity	Description	Unit Pricing per Item	Total Pricing
1	64	Beet Detroit Dark Red Normal		
2	64	Swiss Chard Fordhock Giant Normal		
3	64	Cabbage Cape Spitz Normal		
4	64	Carrot Chantenay Karoo Normal		
5	64	Tomato Rodade Normal		
6	64	Onion Texas Grano 502 PRR Normal		
7	1	Transportation and Logistics of Seeds		
Subtotal (Excluding Vat):				
Vat @ 15% (if Vat registered):				
Grand total (Including Vat):				

The following documentation should be attached to the quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

1. Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weight	Applicable values
Company Experience	20	
<ul style="list-style-type: none"> Attach two (02) appointment letters/orders stating provision of relevant service for procurement, supply and delivery of goods and services (seeds) from any organ of state or private entity with contactable references. 		
PERSONNEL CAPACITY	25	
<ul style="list-style-type: none"> 1x Project Manager: A minimum of two (02) years' experience working in agricultural sector, and having experience and knowledge in seeds production. Attach CV and certified copies qualification. Bachelors/B-Tech Degree in Plant/Crop Production. 		Poor = 1
	20	Average = 2
<ul style="list-style-type: none"> 1x project officer: A minimum of one (01) year experience working in agricultural sector, with experience in agricultural management. Attach CV and certified copies qualification. National Diploma in Agricultural Economics. 		Good = 3
Credibility and Accreditation	35	Very good = 4
<ul style="list-style-type: none"> Certified copy of a valid certificate of registration as seller and pre-packer of seeds in terms of the Plant Improvement Act, 1976 (Act No. 53 of 1976). The certificate must be in company's name), In case the bidding company does not have certificate of registration, a letter of consent from holder of certificate and certified copy certificate of registration must be attached. 		Excellent = 5

4. Stage 3: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

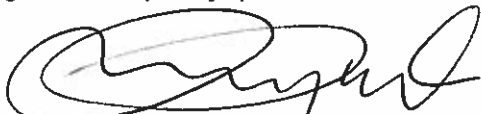
Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.

- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr. F.C.M Makgoka** at **015 501 0243** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the latest **12 April 2023** at 11:00, clearly marked: "**PROCUREMENT, SUPPLY AND DELIVERY OF ASSORTED SEEDS**" No quotation will be accepted after the closing date. Molemole municipality reserves the right to accept any quotation.



MAKGATHO K.E
MUNICIPAL MANAGER
LED&P-006-2022/23